

## Approved Minutes of the Regular Board Meeting

### WASHINGTON ISLAND SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Monday, June 27, 2022

888 Main Rd

Open Session - School Library at 9:00 a.m.

Members of the public will be able to attend this meeting in person or by joining the virtual/remote conference using the following link:

Join Zoom Meeting <https://us04web.zoom.us/j/79632875970?pwd=nZJ7VbUbuUV-AFOEMIJXYHDYeP-7j.1>

Meeting ID: 796 3287 5970 Passcode: Wc8MDZ

PUBLIC NOTICE is hereby given to the public (and to the Media) pursuant to Section 19.84 Wis. Stat. that a regular session of the School Board of Washington Island School District, Town of Washington Island, Door County, will be held, **June 27, 2022**, commencing at **9:00 a.m.** in the Library located in the town of Washington Island, Door County, Wisconsin.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There are times for public participation during the meeting as indicated in the agenda.

Attendance: Administrator of Business Services: Sue Cornell. Board members present: Kirsten Purinton, Mike Thielke, Bob Wagner, Sara Sorensen. Other attendees: Tim Verboomen, Kaitlyn Stoller, Marleen Johnson, Krista Gunnlauggson, Steve Kretzman.

#### I. **Call to Order, Roll Call Vote and Pledge of Allegiance**

Board president Kristen Purinton called the meeting to order. Roll Call vote: Bob Wagner(aye), Mike Thielke(aye), Sara Sorensen(aye), Kirsten Purinton(aye). Approved 4-0

#### II. **Approval of the Agenda**

**MSP(Wagner, Thielke)** To approve the agenda as posted. Approved 4-0

#### III. **Approve the Minutes**

**MSP(Wagner, Thielke)** To approve minutes of the regular board meeting on 05/23/2022 and minutes from special meeting on 06/07/2022 and 06/13/2022 as presented. Approved 4-0

#### IV. **Communication**

Music fest using commons for Music Fest event.

The Hotel Washington asked to use the parking lot for a wedding event.

Sue Cornell received an email from UWGB offering opportunities for our students involving the Rising Phoenix program for our district. This involves early college opportunities for rural schools available at no cost. We are being asked to write a letter of support for a grant being written. The Board discussed particulars of the platform.

#### V. **Public Comment Period and Public Comment Regarding Specific Agenda Items**

Tim Verboomen-received notification from Espark that acknowledged the success of our teachers that use the program and asked for their input.

**VI. Washington DC Trip**

Discussion and potential action to bring back the Washington DC trip.

Administration suggested changing the participating grade levels to 9th and 10th to accommodate those kids that missed the opportunity due to COVID. Also, changing the Madison trip to 8th grade.

Discuss fundraising, including bringing back the School Rummage Sale. Concerned about new dump policies that would make the sale more costly.

**MSP(Thielke/Wagner)** To approve bringing back the DC trip at the 9th and 10th grade level.

Approved 4-0

**VII. Discussion and potential action regarding Covid-19 mitigation protocols. None**

**VIII. Committee Reports**

- Employee Relations-Minor changes to Student and Employee Handbook. Letters of intent for approval (item XII on this agenda), CESA 7 contract and possible use for a guidance counselor from their program-met with a delegate to discuss and will ask for a contract for 350 hours per year spent in virtual contact with some in-person contact. Asked if this person would be willing to come for some full days. Would like to clean up the language of the contract to clarify and ensure the in-person days before signing the contract.

New hire.

Current employee transfer of responsibilities.

- Curriculum and Instruction-Math teacher-if we can't find one we have online resources to instruct the classes. Still have the position posted.

New 4-k curriculum tools. The district is highly encouraged by the program and its structure of social and emotional learning along with standard practices.

Course work and grad credits. Possibility of credit readjustment. What can/can't we offer?

- Budget-Talked about benefits and insurance. Possibly changing insurance options.

- Buildings and Grounds- Starting Clean School Bus applications. Battling website challenges with school name matching the Federal government listing with the UEI number of the account.

New exterior doors are being installed.

Gable ends need to be replaced. Discussed replacing with fascia. Waiting on pricing.

Week of July 11th the civil engineers will be here for the parking lot project.

**IX. Approve CESA 7 Contract**

The Administration will bring forth a recommendation to approve the 2022-2023

CESA 7 Guidance Counselor contract. No action taken. Table until we have specific dates for the in-person portion of the contract.

**X. District Cellphone**

Discussion and potential action to activate a cell phone for school use

The district won a free phone from Samsung. The district would like to make this an office phone used strictly for texts to the front desk concerning student absences, illness, or anything school related, etc.

**MSP(Thielke/Sorensen)** to activate the cell phone for school usage. Approved 4-0

**XI. Approve Payment of Bills and Journal Entries**

The school district bills and journal entries are submitted for the Board consideration each month. Each bill is listed on a financial report given to board members. Board approval will

authorize the Administrator of Business Services to pay these.

**MSP(Thielke/Wagner)** to approve the payment of the bills in the amount of \$80,220.25.  
Approved 4-0

**XII. Teacher Representative for Employee Relations Committee**

Discussion and possible action to appoint a teacher representative or representatives to the ERP Committee.

Encourages open communication with a staff representative for input. Would like the staff to vote amongst themselves to appoint someone.

**MSP(Wagner/Thielke)** to accept a teacher representative to the ERP committee. Approved 4-0

**XIII. Letters of Intent 2022-2023 school year**

Approval of the letters of intent for the 2022-2023 school year

**MSP(Sorensen/Thielke)** to approve presenting the letters of intent to Hayley Lehman, Karin Baxter, Tom Nikolai, Joe Tripam, and Zuzka Krueger. Approved 4-0

**XIV. Repeal and Reissue an Individual Teaching Contract**

The Administration will bring forth an individual teaching contract for repeal and reissue

High school science position is open and the district asked staff member Miranda Dahlke to take on that position. She accepted. District would like to repeal and reissue Mrs. Dahlke's current contract to align compensation.

**MSP(Wagner/Thielke)** to repeal and reissue Mrs. Dahlke's contract. Approved 4-0

**XV. Individual Teaching Contracts**

The Administration will bring forth new hire contracts to the board for approval

Middle school position openings. District would like to hire Mrs. Kirsten Foss for middle school and special education teaching positions with a one year emergency license. Mrs. Foss will be completing her special education and K-8 teaching licenses.

**MSP(Mike/Wagner)** to approve the contract for Kirsten Foss to teach middle school and special education. Approved 4-0

**XVI. Board Policy**

Discussion and Approval of second reading of updated policy

I. 5722- School- Sponsored Publication and Productions

**MSP(Wagner/Thielke)** to approve 2nd reading 5722- School- Sponsored Publication and Productions. Approve 4-0

**XVIII. Accept Donations**

Donations to the school district that may be accepted by the School Board in accordance with Board Policy:

- Crandon Oil - Seaperch

**MSP(Wagner/Thielke)** to accept the donation in the amount of \$500 from Crandon Oil. Roll call vote: Bob-aye, Mike-aye, Kirsten-aye, Sara-aye. Approved 4-0.

**XIV. Approval of Contract**

Discussion and potential action for the contract of Lee Pritzl to conduct both a Board and a Staff development workshops on August 29th and 30th.

Kirsten and Sue encouraged this workshop to increase communication, teambuilding, networking etc. and highly recommend him as a consultant for the district.

**MSP(Wagner/Thielke)** to approve the contract with Dr. Lee Pritzl in the amount of \$4177.00. Approved 4-0.

**XV. 2022-2023 Calendar Change for August Professional Development Days** Discussion and potential action to change one of the August inservice days to accommodate for the Board and Staff development workshop with Dr. Lee Pritzl

Sue asked the board to move inservice day to August 26th to August 30th. In lieu of taking a professional development day away, the district would offer 8 hours of pay during the last week in August to set up their classrooms.

**MSP(Purinton/Thielke)** to move the inservice day of August 26th to August 30th and provide one extra day for teachers to set up their classroom at a rate of \$22.50/hour for 8 hours. Approve 4-0.

**Closed Session:**

Motion and roll call vote to go into closed session. Pursuant to Wisconsin Statutes 19.85 (1) (c) (e) (f) the Board of Education may move into Closed Session for the purpose of:

- Personnel - individual administrative contract
- Administrator request
- Motion and roll call vote to return to Open Session to announce or take action, if any and if appropriate.

**Open Session:**

**MSP(Thielke/Wagner)** to move into open session 11:50 a.m. Roll call vote: Wagner-aye, Thielke-aye, Purinton-aye, Sorensen-aye. Approved 4-0.

Potential action regarding individual administrative contract -**Tabled** until the July monthly meeting to allow for consultation with the District's legal counsel about verbiage.

Potential action regarding Administrator request

**MSP(Sorensen/Wagner)** to deny the request of the administrator. Roll call vote: Wagner-aye, Thielke-aye, Purinton-aye, Sorensen-aye. Approved 4-0

**MSP(Wagner/Thielke)** to adjourn the meeting at 11:57 a.m. Approved 4-0